

## **THEFT AND MUTILATION OF LIBRARY MATERIALS**

When Library material is mutilated, damaged, or stolen, as defined within Utah law, it is the policy of the Eagle Mountain Public Library to pursue available legal remedies, either civil or criminal, as the circumstances warrant. The decision to pursue legal remedies is made in consultation with the Eagle Mountain City Attorney. When legal action is taken under the theft and mutilation provisions of Utah law, the Board of Trustees will be so notified and, if circumstances so warrant, will be asked by the Library Director to formally approve the action.

The Director is authorized to establish and the staff authorized to enforce procedures necessary to protect library property, including materials, from theft, damage and mutilation, and to document such activities when they occur. Such procedures will conform to the requirements of relevant laws; particularly those established in Utah Code Annotated 76-6-801 through 76-6-804 or such other provisions as may be adopted regarding library theft.

Adopted: 1/8/03  
Reviewed by Library Board: 6/7/07  
Reviewed: 5/17/12